

IRA Required Minimum Distribution (RMD) Election Form

for Traditional (including SEP) and SIMPLE IRA Owners

IRA Owner Information

NAME, ADDRESS, CITY, STATE AND ZIP		TYPE OF IRA (SELECT ONE):
		<input type="checkbox"/> Traditional <input type="checkbox"/> SIMPLE
		IRA ACCOUNT (PLAN) NUMBER
		DAYTIME PHONE NUMBER
SOCIAL SECURITY NUMBER	DATE OF BIRTH	

RMD Life Expectancy Calculation Method

A required minimum distribution (RMD) must be calculated for you each year using a divisor from one of two life expectancy tables, depending upon the age and relationship of your primary beneficiary. Please check the box that applies:

<input type="checkbox"/> My spouse is the sole primary beneficiary for the entire distribution year. Spouse's date of birth <ul style="list-style-type: none"> ◆ If your spouse is not more than 10 years younger than you, use the Uniform Lifetime Table. ◆ If your spouse is more than 10 years younger than you, use the Joint and Last Survivor Table. <input type="checkbox"/> My spouse is not the sole primary beneficiary for the entire distribution year - use the Uniform Lifetime Table. <input type="checkbox"/> I am not married - use the Uniform Lifetime Table.

Payment Instructions

A. Nonperiodic Payment Election. I am making the following nonperiodic payment election, which may satisfy all, some, or none of my RMD amount (select one):		
<input type="checkbox"/> Immediate distribution of my RMD amount of \$ _____ for tax year <input type="checkbox"/> Other (including transfers) <input type="checkbox"/> I waive my RMD from this IRA and will take it from another traditional or SIMPLE IRA for all years until I notify you in writing otherwise.	<input type="checkbox"/> Scheduled distribution of my RMD amount. I authorize automatic distributions on a <input type="checkbox"/> monthly <input type="checkbox"/> quarterly <input type="checkbox"/> annual <input type="checkbox"/> other basis starting on _____ Continue scheduled distributions until I notify you in writing otherwise.	<input type="checkbox"/> Scheduled Distribution. I authorize automatic distributions of \$ _____ on a <input type="checkbox"/> monthly <input type="checkbox"/> quarterly <input type="checkbox"/> annual <input type="checkbox"/> other basis, starting on _____ . Continue scheduled distributions until I notify you in writing otherwise. Note: This may or may not satisfy my RMD amount.

B. Payment Method (select one):
<input type="checkbox"/> Mail check(s) to me.
<input type="checkbox"/> Deposit(s) into my account at this financial organization. Account Type _____ Account Number _____
<input type="checkbox"/> Other (including qualified charitable distribution(s))

C. Payment Detail (completed by financial organization):	
Amount Requested	\$ _____
Penalties Charged	(-) _____
Administrative Fees	(-) _____
Subtotal (amount subject to withholding)	\$ _____
Federal Income Tax Withheld	(-) _____
State Income Tax Withheld	(-) _____
Local Tax Withheld	(-) _____
Net Amount Paid	\$ _____
Date of Distribution _____	

Withholding Election (See IRS Form W-8BEN if you are a foreign person.)

For your federal income tax withholding rate election, provide a Form W-4R to your IRA custodian/trustee. **If Form W-4R is not returned to the custodian/trustee, federal income taxes will be withheld from your distribution at the default 10% rate.**

For your state income tax withholding election, if allowed or as may be required under state law, complete the following information and return this form, and any other state withholding documentation that may also be required, to your IRA custodian/trustee.

- I elect to have \$ _____ or _____ % State income tax withheld from my IRA distribution (according to state law).
 I elect no state income tax withholding (according to state law).

Signatures

I am the IRA owner or individual legally authorized to complete this form. I certify the accuracy of the information set forth in this form, and I authorize the transactions resulting from this election. I understand the custodian/trustee may require me to provide and/or complete additional documents before processing any distributions. I assume full responsibility for any consequences associated with my distribution including any taxes and penalties owed. I acknowledge that the custodian/trustee cannot provide, and has not provided, me with tax or legal advice. I have been advised to seek the guidance of a tax or legal professional.



Signature of IRA Owner

Date

Signature of Custodian/Trustee

Date

Additional Information

Purpose. The IRA Required Minimum Distribution (RMD) Election Form for Traditional (including SEP) and SIMPLE IRA Owners is designed to document your life expectancy divisor for your required minimum distribution (RMD) calculation. It will also allow you to document your RMD or other nonperiodic distribution and payment elections.

For Additional Guidance. It is in your best interest to seek the guidance of a tax or legal professional before completing this document. You should also reference the IRA agreement and disclosure statement and/or amendments provided by the custodian/trustee. For more information refer to IRS Form W-4R, *Withholding Certification for Nonperiodic Payments and Eligible Rollover Distributions*, IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*, IRS Publication 505, *Tax Withholding and Estimated Tax*, instructions to your federal income tax return, or the IRS's web site at www.irs.gov.

Failure to Distribute. The penalty for failing to take your RMD in any taxable year is a 50 percent excise tax for that year on the amount not distributed as required. IRS Form 5329 is used to report the tax on excess accumulations.

Terms. A general understanding of the following terms may be helpful in completing your transactions.

Life Expectancy Divisor. Most IRA owners will calculate their RMD using the Uniform Lifetime Table. This table is indexed to the age of an IRA owner as of the end of a year and automatically provides a joint and last survivor expectancy divisor assuming a beneficiary ten years younger than the IRA owner. You will use this table each year, and your age at the end of the year, to determine your life expectancy divisor.

However, if your only beneficiary is your spouse who is more than ten years younger than you for the entire distribution year, your RMD for that year will be calculated with the divisor from the Joint and Last Survivor Table using your and your spouse's ages at the end of that year. Your RMD for that year will not change if your spouse dies or potentially will not change if you become divorced during that year. Any other change will require a new calculation using the Uniform Lifetime Table.

Previous Year-End Balance. The account balance used in the calculation is the fair market value of the IRA on the previous December 31. Several adjustments may be necessary to the previous year-end balance before you can calculate your RMD for the year.

Required Minimum Distribution (RMD). Certain traditional and SIMPLE IRA owners must satisfy an annual RMD. Those IRA owners include individuals who attained age 70 1/2 in 2019 or earlier and individuals who attain age 72 in 2021 or later. Generally, the previous year-end balance in your IRA will be divided by a life expectancy divisor to determine your RMD for each distribution year.

Required Beginning Date (RBD). Your RBD is April 1 of the year following the year in which you attain the age that you are first required to start taking an RMD. You have until this date to take the first required distribution. All subsequent distributions must be received by December 31 of each distribution year.

Required Minimum Distribution (RMD) Amount. If you request an RMD amount to be paid to you, we will generally use the amount calculated and provided to you on the January 31 RMD Notice. In some cases, this amount may be different than your actual RMD amount due to the assumptions we used in calculating your RMD for the January 31 Notice.

Traditional IRA. Traditional IRA also means a SEP IRA for purposes of this form.

Waivers. The law permits you to waive your RMD from one of your traditional or SIMPLE IRAs if you take it from a different traditional or SIMPLE IRA. For this purpose, you must calculate the RMD for each traditional and SIMPLE IRA you own and add the individual required minimums together. This aggregate total can be distributed from any one or more of your traditional or SIMPLE IRAs. You should provide a written notice of waiver to any custodian/trustee affected by your election to take a distribution elsewhere. You can only use this aggregation and waiver for the traditional or SIMPLE IRAs you actually own. IRAs, including Roth IRAs, that you have a right to as beneficiary cannot be aggregated with your personal traditional or SIMPLE IRAs.

Withholding of Federal Income Tax. Generally, federal income tax withholding applies to your taxable IRA distributions. The method and rate of withholding depends on (a) the type of distribution you receive, (b) whether the distribution is delivered outside the United States or its possessions, and (c) whether you (or your beneficiary after your death) are a nonresident alien individual, a nonresident alien beneficiary, or a foreign estate. Because your tax situation may change from year to year, you may want to change your withholding election each year. You can change the amount to be withheld from a nonperiodic payment by using IRS Form W-4R.

Nonperiodic Payments—10% Withholding. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Periodic pension or annuity payments are not nonperiodic distributions. Periodic payments are not payable on demand. Your IRA custodian/trustee must withhold at a default 10% rate from your taxable IRA distributions unless you choose a different rate or choose not to have federal income tax withheld. You can choose not to have income tax withheld from a nonperiodic payment by using IRS Form W-4R, by indicating "0%" on line 2 and providing your correct tax identification number (TIN). Generally, your choice to have income tax withheld or not will apply to any later distribution from your IRA.

Caution. *If you do not provide your correct TIN, your IRA custodian/trustee cannot honor your request to have a lower (or no) income tax amount withheld and must withhold 10% of the payment for federal income tax.*

Choosing Not to Have Income Tax Withheld in the Event of Your Death. In the event of death, your beneficiary or estate can choose not to have income tax withheld from your payments by using Form W-4R. For an estate, the election to have no income tax withheld may be made by the executor or personal representative of the decedent. The executor/representative must provide the estate's TIN/employer identification number (EIN).

Caution. *There are penalties for not paying enough federal income tax during the year, either through withholding or estimated tax payments. New retirees, especially, should see IRS Publication 505, Tax Withholding and Estimated Tax. It explains the estimated tax requirements and describes penalties in detail. You may be able to avoid quarterly estimated tax payments by having enough tax withheld from your IRA using Form W-4R.*

Changing Your Withholding Choice. Your withholding choice (or an election not to have withholding) on a nonperiodic payment, including an election for payments that began before 2022, will generally apply to any future payment from the same IRA. Provide a new Form W-4R to your IRA custodian/trustee if you want to change your federal withholding.

Payments to Foreign Persons and Payments Outside the United States. Unless you are a nonresident alien, generally withholding (in the manner described above) is required on any nonperiodic payments that are delivered to you outside the United States or its possessions and you cannot waive having federal income tax withheld or choose a withholding rate of less than 10% on Form W-4R. See IRS Publication 505, *Tax Withholding and Estimated Tax*, for additional details.

Nonresident aliens, nonresident alien beneficiaries, and foreign estates cannot use Form W-4R on the taxable portion of a nonperiodic payment that is from U.S. sources. See IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*, and IRS Publication 519, *U.S. Tax Guide for Aliens*, for details.

State Withholding. Your state may allow or require state income tax withholding on any taxable distribution.

Local Withholding. Your local governing authority may allow or require local income tax withholding on any taxable distribution.

\$63,700, is greater than \$61,750 but less than \$115,125, the corresponding rate is 22%. The two rates differ. \$18,050 of the \$20,000 payment is in the lower bracket (\$61,750 less your total income of \$43,700 without the payment), and \$1,950 is in the higher bracket (\$20,000 less the \$18,050 that is in the lower bracket). Multiply \$18,050 by 12% to get \$2,166. Multiply \$1,950 by 22% to get \$429. The sum of these two amounts is \$2,595. This is the estimated tax on your payment. This amount corresponds to 13% of the \$20,000 payment (\$2,595 divided by \$20,000). Enter "13" on line 2.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s).

Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.

Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions

Department of the Treasury
Internal Revenue Service

Give Form W-4R to the payer of your retirement payments.

2025

1a First name and middle initial	Last name	1b Social security number
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Address

City or town, state, and ZIP code

Your withholding rate is determined by the type of payment you will receive.

- For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.
- For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

2 Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information. Enter the rate as a whole number (no decimals)	2	%
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Sign Here	Your signature (This form is not valid unless you sign it.)	Date
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General Instructions

Section references are to the Internal Revenue Code.

Future developments. For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to www.irs.gov/FormW4R.

Purpose of form. Complete Form W-4R to have payers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

Caution: If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

2025 Marginal Rate Tables

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

Single or Married filing separately		Married filing jointly or Qualifying surviving spouse		Head of household	
Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more
\$0	0%	\$0	0%	\$0	0%
15,000	10%	30,000	10%	22,500	10%
26,925	12%	53,850	12%	39,500	12%
63,475	22%	126,950	22%	87,350	22%
118,350	24%	236,700	24%	125,850	24%
212,300	32%	424,600	32%	219,800	32%
265,525	35%	531,050	35%	273,000	35%
641,350*	37%	781,600	37%	648,850	37%

* If married filing separately, use \$390,800 instead for this 37% rate.

General Instructions (continued)

Nonperiodic payments—10% withholding. Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments **unless** you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering “-0-” on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including “-0-”) on any payments to be delivered outside the United States and its territories.

Note: If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2025, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

Eligible rollover distributions—20% withholding. Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including “-0-”). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions for purposes of these withholding rules:

- Qualifying “hardship” distributions;
- Distributions required by federal law, such as required minimum distributions;
- Distributions from a pension-linked emergency savings account;
- Eligible distributions to a domestic abuse victim;
- Qualified disaster recovery distributions;
- Qualified birth or adoption distributions; and
- Emergency personal expense distributions.

See Pub. 505 for details. See also *Nonperiodic payments—10% withholding* above.

Payments to nonresident aliens and foreign estates. Do not use Form W-4R. See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*, and Pub. 519, *U.S. Tax Guide for Aliens*, for more information.

Tax relief for victims of terrorist attacks. If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter “-0-” on line 2. See Pub. 3920, *Tax Relief for Victims of Terrorist Attacks*, for more details.

Specific Instructions

Line 1b

For an estate, enter the estate's employer identification number (EIN) in the area reserved for “Social security number.”

Line 2

More withholding. If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

Less withholding (nonperiodic payments only). If permitted, you may enter a lower rate on line 2 (including “-0-”) if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter “-0-”.

Suggestion for determining withholding. Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See *Example 1* below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

Examples. Assume the following facts for *Examples 1* and *2*. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

Example 1. You expect your total income to be \$65,000 without the payment. Step 1: Because your total income without the payment, \$65,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$85,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Because these two rates are the same, enter “22” on line 2.

Example 2. You expect your total income to be \$61,000 without the payment. Step 1: Because your total income without the payment, \$61,000, is greater than \$26,925 but less than \$63,475, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$81,000, is

greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. The two rates differ. \$2,475 of the \$20,000 payment is in the lower bracket (\$63,475 less your total income of \$61,000 without the payment), and \$17,525 is in the higher bracket (\$20,000 less the \$2,475 that is in the lower bracket). Multiply \$2,475 by 12% to get \$297. Multiply \$17,525 by 22% to get \$3,856. The sum of these two amounts is \$4,153. This is the estimated tax on your payment. This amount corresponds to 21% of the \$20,000 payment (\$4,153 divided by \$20,000). Enter "21" on line 2.

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