



This letter should be completed by the requestor to provide Discover Bank with instructions on handling the deceased customer's funds.

Section 1: Deceased Customer's information	
Deceased Customer's name	Account number

Section 2: Requestor's information if requestor is an individual (i.e. Beneficiaries, Executors or Trustees)		
Full legal name		
Social Security number or Taxpayer Identification Number	Date of birth	
Mother's maiden name		
Physical address (PO Boxes not accepted)		
City	State	Zip Code
Phone number		

Section 3: Requestor's information only if requestor is an entity (i.e. Business or Charity)		
Employer Identification Number		
Name of acting officer		
Physical address		
City	State	Zip Code
Phone number of the entity		

Section 4: Briefly state your request
Provide the instructions on handling the account, including how to disburse the funds. Note: Funds can only be disbursed via check or by internal transfer to a transactional account within Discover Bank.

Section 5: I certify that the information on this form is true and accurate.	
Signature of Requestor	Date

(continued on next page)

Section 6: Send us this Letter of Instruction form along with your other documents in one of the following ways:

- Upload: [Discover.com/upload](https://discover.com/upload); please select “Deceased Handling Documents”
- Fax: 1-224-813-5244; Attn: Beneficiary Care Team
- Regular Mail: Discover Financial Services, PO Box 30394, Salt Lake City, UT 84130-0394
- Overnight Mail: Discover Bank, 5420 West 1730 South, Salt Lake City, UT 84104